

LEICESTERSHIRE LADIES COUNTY INDOOR BOWLING ASSOCIATION

RULES AND CONSTITUTION

Sep-23

1 TITLE

The name of the Association shall be Leicestershire Ladies County Indoor Bowling Association.

2 OBJECTIVES

To promote, foster and safeguard the level game of indoor bowls for ladies in Leicestershire.

3 MEMBERSHIP

- (a) Membership shall be open to all Indoor Bowls Clubs in Leicestershire affiliated to the English Indoor Bowling Ltd. Clubs applying for affiliation must have greens, banks and ditches conforming to the "Laws of the Game" for Indoor Bowls with a playing surface of not less than 34 meters.
- (b) Affiliation applications should be made to the Hon. Secretary, accompanied by the names and addresses of the Officers, Secretary and Treasurer.

4 FEES AND SUBSCRIPTIONS

An affiliation fee shall be paid annually, amount to be determined by the Council. Annual subscriptions shall be payable on 30th September each year, and any club failing to pay the annual subscription stated shall forfeit all rights and privileges until arrears have been paid in full.

A Capitation Fee shall be paid annually by each affiliated Club for each lady member, amount to be determined by the Council.

5 ADMINISTRATION

- (A) (i) The affairs of the Association shall be conducted by a Council consisting of :-
 - President
 - Senior Vice President
 - Junior Vice President
 - Hon. Secretary
 - Hon. Treasurer
 - Fixture Secretary
 - Match Secretary
 - League and Competition Secretary
 - Welfare Officer
 - and one delegate from each affiliated club.
- (ii) All Meetings to be held at the President's club.
- (iii) Retiring President to be a member of the Council for one year and to have a vote at Council Meetings.
- (iv) 50% of the Council present shall constitute a quorum.
- (v) If a club pays an affiliation fee, it must have a delegate

- (B) The following Officers to be elected at the Annual General Meeting:-
 President
 Senior Vice President
 Junior Vice President
 Hon. Secretary
 Hon. Treasurer
 Fixture Secretary To arrange all Fixtures and liase with opposing teams before games
 Match Secretary Overseeing all Matches
 League and Competition Secretary
 Welfare Officer
 The President to be elected from Clubs by rotation
 If a club is unable to provide a President when it is their turn, the Presidency shall pass to the next club in sequence.
- (C) The Council shall meet as often as the business of the Association requires. The Hon Secretary, after consulting with the President, may call a Council Meeting if in her opinion, circumstances require it.
- (D) Selection for County Matches shall be by a Selection Committee, from names submitted by all Clubs. It shall consist of 1 Council member from each Club, with the President and Secretary in attendance.
 For competitive matches a maximum of 3 selectors to be elected at the AGM (whenever possible these members to be from different clubs)
 - those elected to appoint a Team Captain from their number.
- (E) Any member of the Council not attending 3 consecutive Council meetings without the consent of the Council, shall be deemed to have resigned.
- (F) The Council shall have the power to co-opt members to be on the Council for a specific purpose, in a non voting capacity.

6 **Annual General Meeting**

The Annual General Meeting of the Association shall take place in September each year. Clubs to be given 12 weeks' notice prior to the 1st of April each year.

- (B) Each Club shall be entitled to send their representative or substitute to the meeting who shall have voting power. There shall be three classes of voting power. ie Executive Committee, Club Delegates or Representatives and Ex Officio (Past President). President or Chairperson shall have the casting vote.
- (C) Members of the Affiliated Clubs may take part in the business of the meeting, and may have one named representative empowered to vote in addition to the Delegate voting power as stated in Item 6 (B).
- (D) Notice of Motions and Nominations for Officers are to be submitted in writing to reach the Hon Secretary no later than the 1st April each year.
 All nominations must be accompanied by the names of the Proposer and Second.

An Extraordinary General Meeting may be authorised by the members of the Council upon receipt of a written requisition signed by the Secretaries of not less than 3 Clubs, and addressed to the Hon Secretary of the County Association. The Notice calling the Extraordinary General Meeting, shall be sent by the Hon Secretary to all Clubs giving 14 days notice of the meeting, and stating the purpose for which it is called. No other business can be transacted at that meeting.

7 **HON. SECRETARY**

- (a) The Hon. Secretary shall keep a record of all meetings and business transacted by the Association and shall prepare a report for adoption at the Annual General Meeting.
- (b) The Hon. Secretary shall conduct, under the direction of the Officers of the Association, the business thereof.

8 **HON. TREASURER**

- (a) The Hon. Treasurer shall receive all monies of the County Association and shall pay such monies into the Association's bank account. All cheques to be signed by two of the following three Officers - Treasurer, President, Secretary.
- (b) The Hon. Treasurer shall, after adoption of the Council, submit to the Annual General Meeting a statement of accounts for the Association to the end of the financial year.
- (c) The financial year shall end on 28th February.
- (d) The accounts shall be audited by a competent person.

9 **MIDLAND COUNTIES LEAGUE**

The two representatives to the Midland Counties Women's Indoor Bowling Association will be the Match Secretary and Fixture Secretary.

10 **EXPENSES**

Expenses shall be paid annually to the following Officers, with amounts to be determined by the Council.

President

Hon. Secretary

Hon. Treasurer

Fixture Secretary

Match Secretary

League and Competition Secretary

Delegates

Competition Match Selectors.

11 **UNIFORM**

Uniform Interclub League Club Shirt and Grey/Club registered colour below the waist, flat bowling shoes.

County Competition playoffs Club shirt and Grey/Club registered colour below the waist. Flat bowling shoes.

County Finals Club Shirt and black/white or Club registered colour below the waist. All players in the same team must wear the same shirt and colour below the waist.

Midland County League, National Team Competitions and Friendly Matches: black below the waist (not including jeans or joggers) county shirt and

flat soled bowling shoes.

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ALTERATION OF RULE

No alteration or additions to the Rules shall be made except at the Annual General Meeting called for that purpose. Notice of any Proposed alterations shall be given in writing to the Hon. Secretary not less than 14 days prior to the date of the meeting.